



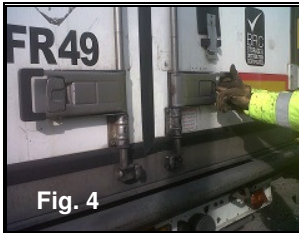
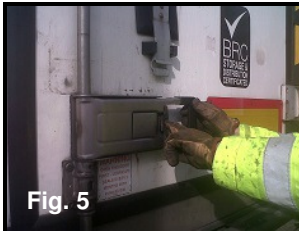



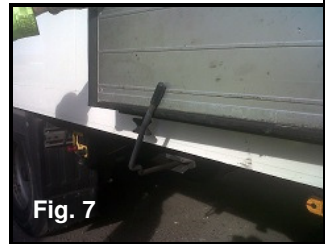
Revision	Date	Reviewed By	Authorised By
V1	20/07/2017	C Reynolds	P FitzPatrick
Review Date	20/07/2018	Change Details	
Task	Reefer operation		
Scope	<ul style="list-style-type: none"> • Opening rear doors • Access and egress • Operating retaining bar • Operating mobile adjuster bar • Cold temperatures 		
Tools & Equipment Required	<ul style="list-style-type: none"> ○ See TAT – SWP 001 ○ See TAT – SWP 019 		
Persons Involved	Driver		
Supervisor for the Task	Loading Site Supervisor		
Hazards	Trips, Slips, Falls from height, Manual handling, Trapping		
REPORTING PROCEDURE			
<p>Whilst carrying out the task as instructed within this Safe Working Procedure, if one or more of the controlled steps cannot be undertaken, the following instruction must be followed: -</p> <ol style="list-style-type: none"> 1. STOP the task 2. If possible without further risk, make the area safe 3. Report to your team leader or section manager immediately for guidance <p>Only trained and authorised personnel can carry out these tasks.</p>			
Personal Protective Equipment			
			
<p>The above Personal Protection Equipment should be worn prior to entering the loading site. Thermal Personal Protection Equipment may be required. This should be provided by either Haulier or Site personnel.</p>			
General Safety			
<p>It is the duty of all employees to comply with the following Safe Working Procedure designed to provide a code of good practice and conduct with the objective of preventing accidents or harm. At all times employees must work in a safe manner both to prevent personal injury to themselves or others.</p>			



Pre start Safety Check	
<p>Before any reefer operation, you should consider the following points, to identify:-</p> <ul style="list-style-type: none"> • If you have sufficient space in which to work • If the area you will be looking in is free from slip and trip hazards • If there are any pedestrians moving around in the area you will be operating • If there are any vehicles moving around in the area you will be operating • That you are wearing minimum <u>Thermal</u> Personal Protection Equipment (Helmet and chin strap; Thermal jacket with high visibility vest; insulated safety shoes; frost bite gloves and safety glasses where necessary) • If the weather will allow the operation to be performed safely • If there is sufficient lighting to perform tasks safely 	

Reefer Operation	
<ul style="list-style-type: none"> • Reefer ready for loading or unloading - Fig. 1 • Setting temperature – refer to TAT SWP 019 	 <p>Fig. 1</p>
<ul style="list-style-type: none"> • Driver sets temperature before loading commences • Once off loaded, Driver adjusts temperature if applicable/needed. – Fig. 2 and 3. 	 <p>Fig. 2</p>  <p>Fig. 3</p>
<ul style="list-style-type: none"> • Wearing full PPE, including hard hat, half open latch on right hand door first. - Fig. 4 and 5. 	 <p>Fig. 4</p>
<ul style="list-style-type: none"> • Keep one hand on door and feel if there is any unusual heavy pressure resting on the door. If unsure, then do not proceed, close the latches and seek assistance. STAY FULLY AWARE OF HIGH RISK OF PRODUCT FALLING OUT OF BACK DOORS 	 <p>Fig. 5</p>
<ul style="list-style-type: none"> • If no unusual pressure is felt on the doors, proceed to open the latches. Standing to the side, slowly open the door slightly and do visual check to see if any product resting on the doors. – Fig. 6. AGAIN, STAY FULLY AWARE OF HIGH RISK OF PRODUCT FALLING OUT OF BACK DOORS 	 <p>Fig. 6</p>

- Once check has been done to ensure no potential for falling cargo, open and secure both doors. – Fig. 7

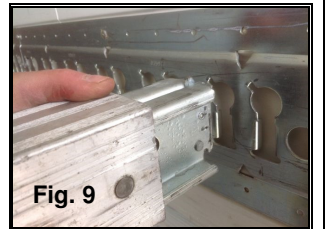


- Access rear of trailer using trailer steps. – Fig. 8



- **Operating Retaining bar:**

- Holding bar centrally with two hands to maintain balance, place bar into desired slot on inside wall of trailer. – Fig. 9

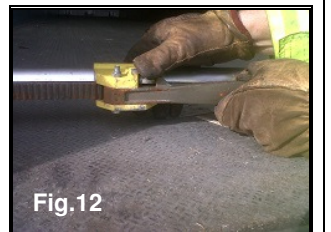


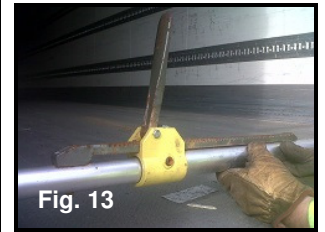
- Repeat for other side. – Fig. 10 and 11



- **Placing and adjusting mobile adjuster:**

- Place adjuster bar into desired position.
- Using pawl and ratchet mechanism, tighten bar so it is firmly in place, ensuring to keep fingers out of the way as you tighten. – Fig. 12, 13 and 14





- **Freezing temperatures:**
- Ensure full Thermal PPE is worn including Frost bite Safety gloves, Thermal jacket, insulated safety footwear.